

**WHITESHILL & RUSCOMBE PARISH COUNCIL**

Clerk: Mrs Julie Shirley, 60 Hawk Close, Abbeydale, Gloucester, GL4 4WE Tel: 07941 171805

Email: [clerk@wrpc.org.uk](mailto:clerk@wrpc.org.uk)

**Minutes of Parish Council Meeting held on  
Thursday 9<sup>th</sup> April 2009 at 7.30pm at Whiteshill Village Hall**

**Present:** Councillors Gerri Kimber (Chair), Rebecca Charley (Vice-Chair), John Mutton, Peter Hood, Julie Shirley (Parish Clerk)

**Apologies:** Councillor Louise Scott (holiday), Councillor John Rogers (holiday), Councillor Steve Tomkins (working)

**Members of the Public Present:** Adrian Wakefield and Garrie Dowling-Burridge from Whiteshill Youth Football Club

**891/04/09 Declaration of interest in items on the agenda**

None.

**892/04/09 Approval of the minutes of the Parish Council meeting held on 12<sup>th</sup> March 2009**

The minutes of the Parish Council meeting held on 12<sup>th</sup> March were approved and signed by the Chair.

**893/04/09 Chair's announcements**

Chair suggested that the money left over in the Ruscombe Valley Action Group be donated to the Ruscombe Brook Action Group, as the RVAG have not formally met in over 2 years. Councillor Charley suggested that the RBAG are asked if they would take on the remit of the RVAG. Clerk to put on the Annual Parish Meeting agenda for public discussion.

**894/04/09 Parishioners' ten minutes**

WYFC addressed the meeting under the next agenda item.

**895/04/09 Whiteshill Youth Football Club**

Adrian and Garrie from WYFC addressed the meeting regarding the finances of the football club. They outlined the fixed costs of the club. The parish council agreed that the council would take on the costs of the pitch marking out, providing the football club gave the council a list of fixture dates. Non-financial support was also discussed and Adrian agreed to provide information for the parish newsletter to raise the profile of the football club. Adrian also agreed to speak at the Annual Parish Meeting. Clerk to confirm date of APM to Adrian.

The parish council also requested that the football club make a formal request for a grant towards football kit in July.

**896/04/09 Report from County Councillor** The Councillor was not at the meeting.

**897/04/09 Report from District Councillor**

Councillor Booth was not available at the meeting but had sent an email regarding the Certificate of Lawfulness, to be discussed under item 903/04/09.

**898/04/09 Receive and consider reports from the Officer of the Council**

Clerk's Report previously circulated to councillors.

### Report on important correspondence

1. Letter from Gloucestershire County Council regarding a wall collapse along footpath MWH10. No action required from parish council as wall is landowner's responsibility.
2. Email from Harchester Football Club requesting to use the Whiteshill football pitch next season. Clerk to write back requesting further information and explain the lack of facilities at the playing field.

### **899/04/09 Finance and formal notices**

It was resolved to pay the following in accordance with the budget:

#### Cheques:

1.	Steve Marshall	Village Maintenance	£95.00
2.	Ironcrafts	Balance of Railings repair	£460.00
3.	GPFA	Membership	£50.00
4.	GAPTC	Subscription	£219.91
5.	CPRE	Subscription	£29.00
6.	Steve Tomkins	Warbler Delivery (spring edition)	£65.00
7.	Julie Shirley	Clerk Expenses	£143.86

#### Direct Debit / Standing Order:

1.	Village Hall	Rent of venue	£24.00
2.	Inland Revenue	PAYE (March)	£68.81
3.	Julie Shirley	Clerk (April)	£290.08

BT Phone Box Adoption was deferred to the May full council meeting.

It was resolved to appoint Geoff Lavis to conduct the independent audit.

It was resolved to renew the annual subscription to CPRE at a cost of £29.00.

It was resolved to renew the annual subscription to GAPTC at a cost of £219.91.

### Report on current financial position

The Clerk circulated the balance sheet and bank reconciliation as at 31<sup>st</sup> March 2009. The Clerk noted that money would need to be transferred from savings to current account and a transfer form will be presented for signing at the next full council meeting.

### **900/04/09 Crime and Disorder Report**

No update.

### **901/04/09 Playing Field Working Party**

Councillors Charley, Rogers and Hood had a brief site meeting to discuss the extension to the overflow drainage. They recommended that the extension is put on hold for a year whilst the current extension is monitored. At the moment, plants are dying where the water is overflowing, presumably due to the salt used on the roads that is washing down the drains.

It was resolved to purchase a notice board from the Village & Urban company. The Lintern oak notice board that holds 9 A4 sheets will be ordered at a cost of £699 + VAT. Action Clerk to order

the notice board for delivery care of Councillor Charley.

It was resolved that the basketball hoop be sited next to the existing boules court so that the hard surface of the boules area could be utilised. It was agreed to not apply for grant funding at this stage. The netball pig would be removed as previously agreed. Action Clerk to contact John Kirby for a revised quote for the work.

**902/04/09 Public Rights of Way Committee – footpaths and highways**

**“20 is Plenty” signage**

Gloucestershire Highways have not yet approved the locations or final wording for road signs. They have approved “20 in Whiteshill and Ruscombe” for stickers to be used on the recycling boxes. The parish council agreed that the Clerk should send a letter to the head of Highways asking for a swift response regarding the road signs.

**903/04/09 Planning and Environment Committee**

S.09/0056/FUL - Under Lightwood, Ludlow Green, Ruscombe (single storey extension). No observations.

Certificate of Lawfulness at 4 The Close, Ruscombe. Email received from Councillor Booth and letter from Mrs Marie Lee on this matter. The parish council discussed the matter and concluded that there is no information the parish council can offer at this stage.

SDC Core Strategy. The parish council will hold an Extraordinary Parish Council meeting on Thursday 23<sup>rd</sup> April in place of the usual Planning Committee meeting to discuss this matter in full. All parish councillors will be summoned to attend.

**904/04/09 Report from the Whiteshill School Governor**

No update.

**905/04/09 Annual Parish Meeting**

Councillor Hood agreed to make the refreshments for the meeting. The council requested the Clerk to invite the following to speak at the meeting: Headmaster at Whiteshill Primary School, Padre Woollaston, Whiteshill Youth Football Club, County Councillor, District Councillor, Village Shop and RBAG. The Clerk was requested to make it clear that the presentations should be no more than five minutes each in duration.

**906/04/09 Consider attendance at forthcoming external meetings for which the clerk has received details.**

Thursday 12<sup>th</sup> May – all day Planning Training. Both Clerk and Chair are now unable to attend this training. The places are provisionally booked, so if any other councillors are interested in attending to let the Clerk know.

Thursday 12<sup>th</sup> May – Funding event at SDC in the evening. Councillors Kimber and Scott are attending. Councillor Hood expressed an interest and would let the Clerk know.

**907/04/09 Dates of next meetings**

Thursday 23<sup>rd</sup> April, 8pm at Whiteshill Village Hall – Extraordinary Parish Council meeting to discuss the SDC Core Strategy.

Thursday 14<sup>th</sup> May, 7.30pm at Whiteshill Village Hall – Annual Meeting of the Parish Council

Thursday 21<sup>st</sup> May, 7.30pm at Whiteshill Village Hall – Annual Parish Meeting.

The Chair declared the meeting closed at 9.10pm.