

WHITESHILL & RUSCOMBE PARISH COUNCIL

Clerk: Mrs Julie Shirley, 60 Hawk Close, Abbeydale, Gloucester, GL4 4WE Tel: 07941 171805

Email: clerk@wrpc.org.uk

**Minutes of the Annual Parish Council Meeting held on
Thursday 14th May 2009 at 7.30pm at Whiteshill Village Hall**

Present: Councillors John Rogers (Chairman), Rebecca Charley (Vice-Chair), Gerri Kimber, Louise Scott, Greg Dance, Steve Tomkins, John Mutton, Peter Hood, Julie Shirley (Parish Clerk)

Apologies: Councillor Michael Lakin (unwell)

Members of the Public Present: None

001/05/09 Election of Chairman of the Council

Councillor John Rogers was unanimously elected as Chair of the Parish Council for the forthcoming year, nominated by Councillor Kimber and seconded by Councillor Charley.

002/05/09 Receive the Chair's Declaration of Acceptance of Office

Councillor Rogers signed the Declaration of Acceptance of Office of Chair.

003/05/09 Election of Vice-Chair of the Council

Councillor Rebecca Charley was unanimously elected as Vice Chair of the Parish Council for the forthcoming year, nominated by Councillor Kimber and seconded by Councillor Hood.

004/05/09 Appoint members to the Committees/Sub-Committees

Planning Committee

Councillor John Rogers
Councillor Steve Tomkins
Councillor John Mutton
Councillor Greg Dance
Councillor Louise Scott

Finance Committee

Councillor John Rogers
Councillor Gerri Kimber
Councillor Rebecca Charley

Public Rights of Way Working Party

The council agreed to make the Public Rights of Way committee into a Working Party so that the footpaths could be walked as part of the meetings.

Councillor John Rogers
Councillor Steve Tomkins
Councillor Gerri Kimber
Councillor Louise Scott
Councillor Greg Dance
Councillor Peter Hood

Playing Field Working Party

Councillor Rebecca Charley
Councillor John Rogers
Councillor Peter Hood
Councillor Steve Tomkins

Emergency Plan Working Party

Councillor John Rogers
Councillor Gerri Kimber
Councillor Greg Dance
Councillor Louise Scott

Allotments Working Party

Councillor Louise Scott
Councillor Greg Dance
Plus non-councillors, members to be confirmed.

Councillor Kimber confirmed that she will remain Snow Warden. Clerk to confirm details with Gloucestershire Highways.

Councillor Dance confirmed that he will remain Watercourse Warden.

Councillor Charley confirmed that she will be Tree Warden. Clerk to confirm details with Stroud District Council.

005/05/09 Declaration of interest in items on the agenda

None.

006/05/09 Approval of the minutes of the Parish Council meeting held on 23rd April 2009

The minutes of the Parish Council meeting held on 23rd April were approved and signed by the Chairman.

007/05/09 Chair's announcements

None.

008/05/09 Parishioners' ten minutes

No parishioners present.

009/05/09 Report from County Councillor

Councillor Len Tomlins was unable to attend the meeting.

010/05/09 Report from District Councillor

Councillor Philip Booth was unable to attend the meeting.

011/05/09 Receive and consider reports from the Officer of the Council

Report on important correspondence

1. Email dated 20th April from Sally Meek – requesting a seat/bench to be placed somewhere between “High Spinney” and Haresfield Beacon. Clerk to write back and say land is either National Trust or private landowner.
2. Email from Peter Bassett – family information request. Mr Bassett has been requested to write a small piece for the Warbler.
3. Two emergency parish plan questionnaires returned, and provided to Emergency Plan Working Party.

012/05/09 Finance and formal notices

It was resolved to pay the following in accordance with the budget:

Cheques:

1.	Steve Marshall	Village Maintenance	£132.00
2.	Geoff Lavis	Independent Audit	£180.00
3.	Playsafety Ltd	RoSPA Inspection	£79.35

Direct Debit / Standing Order:

1.	Village Hall	Rent of venue	£24.00
2.	Inland Revenue	PAYE (April)	£72.52
3.	Julie Shirley	Clerk (May)	£290.08

It was resolved to sign the BT phone box agreement. Clerk to return the form to BT.

The council noted the internal auditor's report and it was resolved to approve the annual accounts and statement of governance for 2008/09.

Report on current financial position

The Clerk circulated the balance sheet and bank reconciliation as at 30th April 2009. The final column of the financial summary is not calculating correctly, Clerk to amend the Excel spreadsheet.

It was agreed to renew the insurance with Allianz at a cost of £1019.06.

Councillor Kimber reported on the funding evening she attended at SDC. Grantsnet can be set up to automatically email when a funding opportunity becomes available. Clerk noted that this is already set up to email the parish council.

013/05/09 Crime and Disorder Report

No update.

014/05/09 Playing Field Working Party

The RoSPA inspection took place in April, there were no high risk matters. Report was given to Councillor Charley to review with the working party. Clerk to request an electronic copy of the report. Clerk also to find out about the insurance company offering play area inspections.

The next Working Party date is provisionally set as Tuesday 2nd June, meeting at 7.45pm at the Playing Field.

It was agreed to accept the Basketball Hoop installation quote - £100 + VAT. Councillor Tomkins will invite John Kirby to the working party meeting.

Councillor Tomkins will contact Hailey Wood Sawmills to find out if our wooden planters are ready.

015/05/09 Public Rights of Way Committee - footpaths and highways

20 is Plenty Campaign

Gloucestershire Highways has finally agreed the wording for our signs and approved the locations for the road signs. Clerk will order the signs as previously agreed.

The footpath from the scout hut to the shop is overgrown and Councillor Charley agreed to arrange for it to be cut back.

Councillor Tomkins contacted Gloucestershire Highways concerning the replacement signs at the traffic calming at the Plain; the sign order is still being processed.

Councillor Tomkins requested that the painting of the bus shelters be put on the June agenda, Clerk to action.

016/05/09 Planning and Environment Committee

Planning Applications for Review

S.09/0712/HHOLD – Bonnie Banks, The Close, Ruscombe

Application for alterations to create covered yard. Support as this will be an improvement.

S.09/0666/VAR – 3 Hillside, Bell Pitch, Whiteshill

Application to vary condition 2 of planning permission S.05/2525/FUL. No observations.

S.09/0579/HHOLD – Merriot, Bread Street, Ruscombe

Revised window and door arrangements. No observations.

Planning Permissions granted by SDC:

S.08/0810/FUL – Land adjacent to Jasmine Cottage, Lower Street, Ruscombe.

Planning permission granted with conditions.

S.09/0274/COU – Woodcutters. Change of Use granted.

Planning Permission refused by SDC:

S.09/0033/FUL – Gough Cottage, Ferndale Road, Whiteshill

017/05/09 Report from the Whiteshill School Governor

Councillor Mutton gave an update on his latest meeting. The school are putting on “Joseph & His Technicolour Dream Coat” on at the Playhouse on 7 & 8th July. Sports day on the playing field will be in June. The Samba band will march round the parish same as last year.

The school are coming to give a presentation at the 9th July council meeting, which will start at 7pm. Clerk to make sure the village hall is available from 7pm.

018/05/09 Annual Parish Meeting 21st May 2009

The council discussed final arrangements for the Annual Parish Meeting. The draft agenda was reviewed and amendments made. Clerk to invite the new Village Agent.

019/05/09 Consider attendance at forthcoming external meetings for which the clerk has received details

Meeting dates circulated on the Clerk report.

Training course on Council Insurance on 14th July – Clerk to check if available to attend.

018/05/09 Dates of next meetings

Thursday 11th June, 7.30pm at Whiteshill Village Hall – Full Council Meeting.

Thursday 25th June, 8pm at Whiteshill Village Hall – Planning Committee Meeting.

The Chairman declared the meeting closed at 9.30pm.