

WHITESHILL & RUSCOMBE PARISH COUNCIL

Clerk: Mrs Julie Shirley, 60 Hawk Close, Abbeydale, Gloucester, GL4 4WE Tel: 07941 171805

Email: clerk@wrpc.org.uk

Minutes of the Parish Council Meeting held on Thursday 8th April 2010 at 7.30pm at Whiteshill Village Hall

Present: Councillors John Rogers (Chairman), Rebecca Charley, Gerri Kimber, Peter Hood, John Mutton, Steve Tomkins, Greg Dance, Chris Newport, Julie Shirley (Parish Clerk), District Councillor Philip Booth

Apologies: Councillor Louise Scott (holiday)

Members of the Public Present: 1 resident for part of the meeting

One resident was present to enquire about allotments and if they had been advertised, how the plots were allocated and how to register for the waiting list. The Chairman responded that the allotments project has frequently been an item in the Warbler newsletter, in parish council agendas and minutes. Plots were allocated on a first come first served basis, with emphasis on local residents. Residents should contact the parish clerk to join the waiting list for a plot.

180/04/10 Declaration of interest in items on the agenda

Cllrs Charley and Tomkins declared an interest in planning application S.10/0478/HHOLD. Cllr Tomkins declared an interest in planning application S.10/0393/HHOLD.

181/04/10 Approval of the minutes of the Parish Council meeting held on 11th March 2010

The minutes of the Parish Council meeting held on 11th March were approved and signed by the Chairman.

182/04/10 Chair's announcements

The Chairman is now a Dr.

183/04/10 Report from County Councillor

Councillor Tony Blackburn was unable to attend the meeting and emailed an update to the Clerk. Cllr Blackburn recently raised a question at Full County Council regarding 20mph speed limits which was read to the parish meeting.

184/04/10 Report from District Councillor

Councillor Philip Booth gave a brief update on matters he is involved, in particular he is campaigning for improved broadband speeds for rural areas.

185/04/10 Receive and consider reports from the Officer of the Council

Report on important correspondence

- 20 is Plenty response from Gloucestershire Highways. Noted. Cllr Rogers will draft a response.
- SHLAA response from SDC. Noted.
- Request for litter bin by Main Road / Ruscombe Road. Cllr Tomkins will view the area to see if a suitable post is available to put the bin on. Clerk to order the bin if suitable post available. The meeting took this opportunity to thank Cllr Tomkins for the work he carried out on the village green planter.
- Request for dog waste bin near footpath MWH/3/3-MWH/3/5. It was agreed that providing

- SDC approve the location and will empty the bin then the Clerk should order one.
- New Street Light near playing field. The meeting considered the cost of installation. There was concern that the proposed light may be directly outside a bedroom window. The meeting was not opposed to contributing to the cost of the light if necessary. It was agreed that the Clerk should contact GCC for more information.
 - Thank you email from Randwick PC regarding core strategy. Noted.
 - Request from Haresfield to borrow six 20 is plenty signs. Agreed that this may be possible.

The meeting agreed that two letters of complaint should be sent to SDC on the following matters:

- Core Strategy online consultation was very difficult to complete and took up to 2 hours per person for completion.
- Parish Election Notices were sent out and arrived during the nomination period, the timescales for the nomination period over the Easter holidays prevented some councillors from submitting the forms, and lack of publicity in the press.

Action Clerk to submit the letters.

Chairman proposed moving agenda items Playing Field, Clerk Recruitment, and Planning up the agenda to discuss now. This was agreed.

186/04/10 Playing Field Working Party

A Playing Field working party meeting has been arranged for 15th April.

187/04/10 Clerk Recruitment

The meeting received an update on the Clerk recruitment. Interviews have been scheduled for 13th April in the Village Hall.

188/04/10 Planning and Environment Committee

Planning Applications for review

S.10/0399/HHOLD - Ael Y Bryn, Upper Kitesnest (loft conversion with dormer)

No Observations.

S.10/0478/HHOLD - Inglewood, Lightwood Lane (erection of extension)

Object – inappropriately scaled development and circumventing planning procedure as the current building is not even finished yet.

S.10/0393/HHOLD - Sunnyside, Lower Street (creation of vehicular access and new driveway)

Object – already have parking at the end of the garden. Removing the wall would not be in keeping with this area of the village. It was noted that the council objected to the previous planning application to sell garage.

The Clerk raised an issue with planning application S.08/2543/FUL. Revised plans have been submitted to SDC but not sent to the parish council for consideration. Communication with SDC has not been answered as to why the revised plans have not been forwarded. District Councillor Booth took note of this item and agreed to follow-up with SDC.

189/04/10 Allotments

Cllr Dance updated the meeting regarding the progress on the allotments. Several working parties have been held to tidy-up the allotment land and burn the brambles and weeds that had been cleared. An Allotment Association meeting was held on 30th March and committee members appointed. All

plot holders have received their offer of a plot, most opting for a half plot so that all on the waiting list could be accommodated. Information regarding the allotments has been put on the Ruscombe Green blog, in the Randwick Runner and The Warbler. A photo has also been taken for the Farmers Weekly.

190/04/10 Finance and formal notices

It was resolved to pay the following in accordance with the budget:

Cheques:

| | | | |
|----|-----------------|--------------------------------|---------|
| 1. | Steve Marshall | Village Maintenance | £123.49 |
| 2. | Julia Currie | Allotment Rent 2 years | £21.00 |
| 3. | Steve Tomkins | Village Green Planter expenses | £92.32 |
| 4. | Steve Tomkins | Warbler Delivery (daughter) | £65.00 |
| 5. | CPRE | Annual membership | £29.00 |
| 6. | GAPTC | Annual membership | £221.56 |
| 7. | Julie Shirley | Clerk (April) | £290.08 |
| 8. | Julie Shirley | Office & Publicity costs | £242.39 |
| 9. | Butler Sherborn | Allotment land lease fees | £352.50 |

Direct Debit / Standing Order:

| | | | |
|----|----------------|---------------|--------|
| 1. | Village Hall | Rent of venue | £24.00 |
| 2. | Inland Revenue | PAYE (March) | £72.52 |

Total: £1533.86

It was agreed to transfer £500 from Triodos Savings account to the Triodos Current account and £500 from Triodos Savings account to the new Lloyds TSB account. A letter setting up a monthly standing order from Lloyds TSB to the Village Hall for the regular hire of the hall was also signed.

The meeting discussed the work to be carried out on the War Memorial railings. Cllr Hood agreed to purchase the necessary materials from Travis Perkins where the parish council has an account.

Report on current financial position

The Clerk circulated the balance sheet and bank reconciliation as at 31st March 2010. The Clerk confirmed that Geoff Lavis is carrying out the internal audit on the year end accounts.

191/04/10 Village Gateway

The meeting discussed the quote received for the installation of a village gateway similar to the one at Haresfield. It was agreed to ask Haresfield PC what process they followed for gaining Highways permission for the installation of a gateway on the grass verges. **Action: Clerk to make enquiries and report back to full council.**

192/04/10 Crime and Disorder Report

Cllr Hood is attending a meeting at the Police station in June. Cllr Hood took the opportunity to raise an item of correspondence received from Painswick FC in relation to the football pitch. Cllr Hood requested that the use of the football pitch be put as an agenda item at the next full council meeting. **Action: Clerk also to respond to the letter received.**

Cllr Hood highlighted that the grass area near the village shop has been damaged by parked cars and will raise at the next Playing Field meeting. There are two untaxed cars in the car park which Cllr Hood has placed the standard notice on. Cllr Hood will report to PCSO Fellowes if the cars are not

removed. **Action: Cllr Hood.**

193/04/10 Public Rights of Way Working Party – footpaths and highways

Receive an update from the Public Rights of Way Working Party

The meeting had already discussed the 20 is plenty letter from Gloucestershire Highways under Correspondence.

194/04/10 Parish Plan

A coffee morning has been planned for Saturday 15th May in the village hall from 10am to 1pm. Marilyn Cox from GRCC will be at the coffee morning to assist with the Parish Plan. All councillors to consider potential themes that could be addressed by the Parish Plan. A leaflet is to be produced to advertise the event. It was agreed to invite Randwick PC to the coffee morning and share their experiences in compiling a Parish Plan. **Action: Clerk.**

195/04/10 Emergency Plan

Cllr Newport circulated notes from the recent emergency plan workshop that she attended. The Emergency Plan will be completed with the Parish Plan.

196/04/10 Report from the Whiteshill School Governor

Cllr Mutton reported that the school were not keen on the baseball caps discussed at the last parish council meeting, but are interested in “20 is Plenty” tabards for the walking bus. The school requested three wooden planters for the school fence. The meeting agreed to a budget of £150 and Cllrs Tomkins and Rogers would design a specification so that the Clerk could place an order.

The school has some visiting staff coming from Kenya on 26th June and the meeting discussed organising some entertainment such as a boules picnic. To be discussed further by the parish council.

197/04/10 Consider attendance at forthcoming external meetings for which the clerk has received details

None.

198/04/10 Dates of next meetings

Thursday 22nd April – Planning Meeting

Thursday 13th May – Full Council

Tuesday 18th May – Annual Parish Meeting

Thursday 27th May – Parish Council Elections

Thursday 10th June – Full Council

Cllr Hood offered to provide refreshments for the coffee morning and annual parish meeting. The clerk is to invite the usual speakers to the Annual Parish Meeting. **Action: Clerk.**

The Chairman declared the meeting closed at 10.15pm.