

WHITESHILL & RUSCOMBE PARISH COUNCIL  
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## **NOTICE OF PARISH COUNCIL MEETING**

Dear Councillor / Resident

I hereby give notice of a Parish Council Meeting that will be held at **Whiteshill Village Hall on Thursday 12th August 2010 at 7.30pm**. All Residents of the Parish are welcome and Members of the Council are hereby summoned to attend for the business of considering and resolving upon the matters as set out below.

A 10 minute period of time will be set aside between 7.30pm and 7.40pm for Members of the Public to raise questions.

H Dunn

Helen Dunn, Clerk to the Council

### **AGENDA**

1. **To accept apologies for absence**
2. **Declaration of interest in items on the agenda**
3. **Approval of the minutes of the Parish Council meeting held on 8<sup>th</sup> July 2010**
4. **Chair's announcements**
5. **Report from County Councillor**
6. **Report from District Councillor**
7. **To receive and consider reports from the Officer of the Council**
  - Report on important correspondence to include: Parish online mapping, update from John Kay regarding drainage at Overdale, Thank you from Cllr P Booth regarding Bread St party; Storing of recycling boxes by the Parish; Dyno-rod scam; Protecting communities in S Glos; update on the Parish Online;
8. **Updates on actions from last meeting:**
  - Basketball hoop
  - Bread St/Ruscombe sign swap over?
9. **Finance and formal notices**
  - To review Clerk's hours
  - Resolution: to approve payments in accordance with the budget

1. Gloucestershire Playing Fields Ass	Competition entry	£5.00
2. Moore Stephens	Audit fees	£158.62
3. Helen Dunn	Salary	
4. Helen Dunn	Expenses	
5. Greg Dance	Allotments	£223.69
6. GAPTC	Good Cllr course x2	£160.00
7. Village Hall	Standing Order	£24.00
8. TW Hawkins	Grass mowing	£197.86
9. Sue Dance	WaRbler delivery	£65.00
10. Hailey Wood Sawmill	Gravel boards/pegs	£397.20
  - Report on current financial position.
  - Request from Whiteshill Toddler group for donation
  - To sign Lloyds TSB forms
  - To sign letter asking to close Tridos bank accounts to transfer into Lloyds TSB

**10. Crime and Disorder report**

- To receive any reports

**11. Playing Field Working Party**

- Receive an update from the Playing Field Working Party
- To discuss ongoing use of football pitch – to receive correspondence from Football clubs
- To receive update from tree inspections
- To receive quotes for moving the gate and fencing forward incorporating the new notice board

**12. Public Rights of Way Working Party - footpaths and highways**

- Receive an update from the Public Rights of Way Working Party
- To make a decision on e-mail from John Kay regarding the bungalows access
- To receive 20 is plenty updates – letter from Jo Walker from GCC
- To receive information and updates on Snow Wardens
- To receive and respond to Transport questionnaire.
- To discuss stile at Wheelers Walk

**13. Planning and Environment Committee:**

- Planning applications:
  - S.10/1397/FUL. Primrose Cottage, Primrose Hill, Ruscombe Road, GL6 6DL. Erection of a two storey extension and alterations to existing cottage and existing outbuilding to create a single dwelling
  - S.10/1321/HHOLD. The Willows, Upper Kitesnest Road, Whiteshill, GL6 6BQ. Erection of two storey extension
  - S.10/1458/HHOLD. Bay Cottage, Ruscombe Road, Ruscombe, GL6 6DD. Extension to side of dwelling

**14. Parish Plan**

- To receive updates on the initial steering group
- To confirm date, time and location of the next event

**15. Allotments**

- To receive an update from the Allotments Association

**16. To consider adopting an E-mail protocol/policy**

**17. To consider attendance at forthcoming external meetings for which the clerk has received details**

- Planning training – 6<sup>th</sup> September Upton St Leonards Pavilion, Burchall Rd 6 – 9pm
- Highways and Transport seminar – Tuesday 28<sup>th</sup> September 2010, Council Chamber, Shire Hall 6pm

**18. Dates of next meetings**

- 26<sup>th</sup> August Planning committee
- 9<sup>th</sup> September Full Council meeting